



Denesoline Environment is a member of the ACFN Business Group, the umbrella organization for Athabasca Chipewyan First Nation business ventures. Our goal is to deliver top class service to our customers. Located in Fort McMurray, Alberta, we offer a dynamic work environment with plenty of opportunity for proactive, team-oriented people. We offer you a positive environment, training, experience and competitive compensation and benefits designed to recognize your achievements, both now and in the future.

EMPLOYMENT OPPORTUNITY
HSE Coordinator

Reporting to the General Manager, the successful candidate will be responsible for:

- Conducting and preparing monthly work area inspections reports to ensure equipment, materials, and processes are fully compliant to OH&S legislation and the organization's policies and procedures
- Investigating and resolving workplace health & safety concerns, incidents and driver related complaints
- Researching, preparing & delivering weekly safety meetings; assisting operations with preparation of toolbox meetings
- Delivering training including but not limited to: Spotter/Backing, PDIC/DDC, and Vehicle Inspections for light and commercial vehicles
- Assisting Training Coordinator with Commercial Vehicle Training as required.
- Promptly responding to urgent situations
- Working collaboratively with the members of the Waste Environment and HSE teams to develop new and augment current Safe Workplace Practices, Procedures and Job Hazard Assessments
- Ensuring all documentation is provided to the HSE Department in a timely manner
- Managing actions that require completion from LCR's and CPAR's, and keep track via Action Log
- Attending all applicable client safety meetings, as required
- Ensuring all local statistics & documents are prepared as required and forwarded to HSE stakeholder
- Reviewing Carrier Profile on a quarterly basis
- Conducting quarterly roadside safety vehicle audits
- Managing driver performance/compliance tracking records
- Other duties as defined by the General Manager

Education & Experience:

- NCSO Certification
- 1-3 years experience, preferably in a transportation environment
- Valid Alberta Class 5 Driver's License, (Class 1, 2 or 3 Driver's License is preferred)
- Excellent communication both verbal and written, analytical and problem solving skills
- Strong ability to manage multiple high level responsibilities
- High degree of accuracy and attention to detail



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- Working knowledge of management systems including but not limited to: ISO 9001:2000, ISO 1400:2004
 - Working knowledge of Alberta OH&S Act Regulation and Code, Alberta Traffic Safety Act, Motor Carrier Safety Standards, Motor Vehicle Transport Act and National Safety Code

Pre-employment Requirements

- Drug and Alcohol pre-screening test
- Clean Driver's Abstract (current within 30 days)

If you are self motivated, energetic and looking for a challenging work environment, please forward your resume in confidence to:

Denesoline Environment LP
(ACFN Business Group)
Human Resources Department
#206-9401 Franklin Ave.
Fort McMurray, AB T9H 3Z7
careers@acfn.com

Fax: 780-792-0399

This competition will close on Friday, August 5, 2011. Due to the large volume of applications only those candidates that are shortlisted will be contacted for an interview. We appreciate your time and interest.